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School Council (WRSC) Portion of the Meeting (7:00 pm to 8:00 pm)

1. Call to order
2. Acknowledgement of the Land

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## Acknowledging the land where we gather

*We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika, the Piikani, and the Kainai. We also acknowledge the Tsuut'ina and Stoney Nakoda First Nations, the Métis Nation, and all people who make their homes in the Treaty 7 region of Southern Alberta.*

3. Welcome & Introductions
4. Consent Agenda
  - January 2026 WRSC Agenda
  - November 2025 WRSC AGM Minutes
5. Update from our School Administration
6. Updates from our Committee Leads (annual initiatives):
  - Annual initiatives: Special Lunches/Healthy Hunger, Jacket Racket, Evenstart, Naturalization Committee, Lost and Found - items not collected by noon on the last Friday of the month will be donated
7. Identification & Review of Action Items, future Agenda Items –
  - Open positions – WRSC Chair and Naturalization lead.
  - Parent engagement - \$500 pre-paid visa (see attached for examples of parent engagement activities)
8. Adjournment

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Next meeting Tuesday, February 10, 7:00 pm to 8:30 pm Hybrid

William Reid School Parent Council Agenda  
Date: Tuesday, January 13, 2026; Time: 7:00 pm to 8:30 pm  
Location: In person and online ([click for website link](#))

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Fundraising Society (WRSFS) Portion of the Meeting (8:00 pm to 8:30 pm)

1. Call to order
2. Questions / input requests from School Administration (if any)
3. Update from the WSRFS President
  - Seeking replacement for WSRFS President
4. Oktoberfest Fundraiser – successfully raised approx. \$18K
5. Update from the WRSFS Co-Treasurers
5. Identification & Review of Action Items, future Agenda Items –
  - Sophia to explore electronic banking options.
6. Adjournment

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Next meeting Tuesday, February 10, 7:00 pm to 8:30 pm Hybrid

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**School Council:** The primary role of a school council is to support and enhance student learning by organizing volunteer-run activities and events that support the school program. School councils also provide one means for members of the school community to communicate with the principal. It is not the primary role of school councils to: fundraise, lobby, or engage in school management.

**Parent Council:** “Parent Council” is our informal name for the joint meetings of our School Council and our Fundraising Society. Alberta Education rules require these to be separate entities.

**Fundraising Society:** The primary role of a fundraising society is to raise funds that support the school program and extracurricular activities.

# Memo

To: School Council Chair

From:  
Michael W. Nelson  
and Jennifer Turner  
  
Superintendents of  
School Improvement  
  
November 7, 2025

Education and Childcare is once again providing a grant, in the amount of \$500 per school council, to support councils in fulfilling their legislated responsibilities in the education system and enhancing parental involvement and engagement.

Examples of parent engagement activities and projects, as defined by Education and Childcare, that the funds may support include:

- Workshops for parents to increase capacity for school council members;
- Information sessions on how parents can support student learning at home and at school;
- Parent resources and workshops on topics such as: mental health and well-being, cyber bullying, healthy living etc.;
- Programs to support multi-cultural and Indigenous families;
- Parent resources and tools in multiple languages;
- Events to engage parents on important local issues;
- Conference fees;
- Parent engagement in promoting the value of arts; and
- Trainer/facilitator costs for the professional development, workshops or sessions associated with the above.

The funds cannot be used for the following:

**Entertainment costs, meals, snacks or other food;**

- Capital asset purchases (i.e. furniture, technology, etc.);
- Activities that have occurred prior to the date of the provision of funds;
- Organization membership;
- Fundraising events;
- Prizes or incentives for parents and/or students;
- Payment to school board staff (honoraria, gifts); or
- Entertainment activities such as barbeques, volunteer teas, dances, concerts or performances, etc.

The CBE has arranged for pre-paid cards that can be used to access this year's funds plus any unused funds from the prior year (the amount of the card will be noted on the bottom left of the page that the credit card is attached to). These cards will be mailed to the school principal the week of November 10. Please connect with the principal to get the card. In order to have the card released to you, a declaration form must be signed and given to the school to send to Heather Kirkwood at the Education Centre. A copy is attached for your information.

**Cards will be activated centrally for November 13 (there may be a sticker on the card to call to activate but please ignore). There is no pin required to use the card,**

